3-1960

Experience and Qualifications Statement

Bern Porter

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**EXPERIENCE AND QUALIFICATIONS STATEMENT**

**1. NAME (First, Middle, Maiden (if any), Last)**

Bernard H. Porter

**2. DATE OF BIRTH**

Feb. 14, 1911

**3. DATE OF THIS STATEMENT**

March 18, 1960

**APPLICATION FOR PROMOTION OR APPOINTMENT**

- **Position Requested:**
  - Engineer

**STATEMENT:**

**IMPORTANT—READ THESE INSTRUCTIONS CAREFULLY BEFORE FILLING OUT THIS FORM:**

- **Typewriter preferred—otherwise, write legibly or print clearly in dark ink.**
- **Sign the form in ink in the space provided on the reverse.**

**THIS FORM HAS TWO PURPOSES:**

1. **TO BRING EXISTING AGENCY RECORDS OF YOUR EXPERIENCE AND QUALIFICATIONS UP TO DATE;**
2. **TO SUPPLEMENT YOUR AGENCY’S REQUEST THAT THE CIVIL SERVICE COMMISSION APPROVE A PROPOSED ACTION AFFECTING YOU.**

**IF YOU ARE FILLING OUT THIS FORM FOR PURPOSE NUMBER (1):**

- List only the experience, education, and examinations taken (Items 4, 5, and 6) which the personnel office of your agency does not have on file.

**IF YOU ARE FILLING OUT THIS FORM FOR PURPOSE NUMBER (2):**

- Complete all items, but in item 4 you need list only experience (including military) which is pertinent to the position for which you are being proposed.

**IN COMPLETING ITEM 4, EXPERIENCE, INCLUDE IN THE DESCRIPTION OF YOUR WORK:**

- (a) the number and kind of employees you supervised, if supervision was one of your substantial or important duties, and
- (b) the average number of hours per week that you worked if the employment was part time.

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### 4. EXPERIENCE (Start with your present position and work back)

<table>
<thead>
<tr>
<th>DATES OF EMPLOYMENT (month, year)</th>
<th>EXACT TITLE OF YOUR POSITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM</td>
<td>TO PRESENT TIME</td>
</tr>
<tr>
<td><strong>January 1960</strong></td>
<td>Engineer</td>
</tr>
<tr>
<td><strong>106 High Street</strong></td>
<td>Belfast, Maine</td>
</tr>
<tr>
<td><strong>106 High Street</strong></td>
<td>Self-employed</td>
</tr>
<tr>
<td><strong>Preparation of surveys for establishment of an research and development laboratory in Maine to cater to industrial and commercial problems of firms in the area, including those now manufacturing or planning to manufacture electronic components and assemblies. Preparation of written, technical reports. Planning for growth in electronic manufacturing and research. Preparation of material lists, specifications, calculations, details of proposed installation and equipment of research and development, including inter-laboratory control and audio distribution systems and inter-site radio transmission and receiving equipment in related frequency.</strong></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DATES OF EMPLOYMENT (month, year)</th>
<th>EXACT TITLE OF YOUR POSITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>FROM</td>
<td>TO PRESENT TIME</td>
</tr>
<tr>
<td><strong>Sept 1959</strong></td>
<td>Assistant Instrument Engineer</td>
</tr>
<tr>
<td><strong>360 Collins St., Melbourne, Australia</strong></td>
<td>H.K. Sherrifs, Supt.</td>
</tr>
<tr>
<td><strong>REASON FOR LEAVING:</strong></td>
<td>Project closed</td>
</tr>
<tr>
<td><strong>DESCRIPTION OF WORK:</strong></td>
<td>Test, evaluation, design, installation, maintenance and repair in the field of electronic, electrical, pneumatic instruments used in measuring flow, quantity, density, weight, direction, percent of wood slurry, installation of meters, orifices in flow lines, calculations by mathematical formulas of flow and conditions, Electrical tests and measurements, Reports and graphs, Technical draftsman covering the foregoing. Preparation of specifications, materials, calculations, details, design and purchase of equipment for test and manufacturing procedures. Supervision of results, Remote control installations, testing alterations and distribution.</td>
</tr>
</tbody>
</table>
I CERTIFY that the statements made by me on this form are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

Rexford H. Foster

FALSE STATEMENT ON THIS FORM IS PUNISHABLE BY LAW.